Reconciling An Account (continued)

ITEMS OUTSTANDING

NUMBER	AMOUNT	
TOTAL		

Enter
The New Balance shown
on your statement $ _____

Add
Any deposits or transfers listed $ _____
in your register that are not $ _____
shown on your statement $ _____

Total +$ _____

Calculate The Subtotal $ _____

Subtract
Your total outstanding
checks and withdrawals -$ _____

Calculate The Ending Balance
This amount should be the
same as the current balance
in your check register $ _____

Use the information on this and the previous page to answer the following questions:

1. What is the new balance shown on the statement?

2. What is the total amount of deposits listed in the check register but not shown on the statement?

3. What is the sum of the new balance and the deposits not shown on the statement?

4. What is the total amount of outstanding checks and withdrawals?

5. What is the ending balance?